



### ONLINE BEHAVIOR CHECKLIST aligned with MoE Behavior Policy

Sr. No.	Checklist	Category
1	A delay of (10) minutes of a distance learning class or exiting the class early when broadcasting live without an acceptable excuse	Minor
2	Private conversations or discourse that are not related to study and hinder the course of the lesson during the live broadcasting of the distance learning period	Minor
3	Not abiding to the Subject teacher set of rules and norms	Minor
4	Ridiculing the teacher or a classmate during the distance-learning period.	Minor
5	Misusing rights and tools available through Microsoft Teams.(muting the teacher, unmuting oneself and causing distraction, removing any member and like)	Minor & Medium
6	Creating fights between students, whether visual or written in the distance learning platforms.	Medium
7	Verbal abuse or insulting students, staff or any other school member.	Medium
8	Bullying of various kinds and forms (using information technology to insult, curse, threaten with violence, slander, or blackmail in a deliberate and repeated manner via any digital platform).	Serious
9	Using educational content to photograph and recording conversations between students, and posting them without prior permission.	Serious

Escalation Pathway	Action suggested
Teacher	First 3 occasion of irregularity- verbal warning by the teacher (should be recorded)
Supervisor/Asst. Supervisor	If the student continues the irregularity, it should be escalated to the Assistant Supervisor/ Supervisor where marks would be deducted in line to the MOE Distance Learning Behavior Management. Parent is also informed at this stage.
Counselor	If the student still misbehaves then the Counselor contacts the student and does the needful behavior intervention
Principal /Vice Principal	If the student yet misbehaves, the student will be denied access to the distance-learning portal for a time-period decided by the Principal and the same will issue the warning letter.